



Regal Seaview Estate, Ikate-Lekki, Lagos

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SERVICE REQUEST FORM

Please take a few minutes to complete the information requested below. Use the back of these sheets if you would like to provide more information. Involve the relevant team or your entire household. Have fun telling us about your wants and needs. Your input is essential to our design concept that suits you.

**All information will be kept confidential*

NAME

DATE

ADDRESS

PROJECT LOCATION

PROJECT DATE

TYPE OF PROJECT

- CORPORATE
BUSINESS
RESIDENTIAL
PROPERTY DEVELOPER

TYPE OF PROPERTY

- FLAT
BUNGALOW
DUPLEX
HIGH-RISE

SIZE/NUMBER OF SPACES

OCCUPANTS

Please provide us with the expected number of occupants. For household, please provide the NAMES and AGES of the members of your household (especially children) with special needs/considerations for their spaces.

TYPE OF SERVICE REQUIRED

WALL FINISHES

PROJECT MANAGEMENT/CONSULTING

If **WALL FINISHES**, please specify the service required

- PAINTING (FAUX/PATTERN) WALLPAPER INSTALLATION WALL MAINTENANCE
 CEILING DESIGN SCREDDING GRAFFITI OTHERS _____

WHAT SPACE DO YOU REQUIRE PAINTING SERVICE?

- OFFICE LIVING ROOM BEDROOM
 FOCAL POINT/FEATURE WALL RETAIL SHOP BAR
 SCHOOL KITCHEN OTHERS

If the project will be done in stages, please indicate the order of the work by writing a number in the box to show the order (1= first, 2= second, etc.)

- | | | |
|---------------------------------------|--|--|
| <input type="checkbox"/> ENTRY HALL | <input type="checkbox"/> FAMILY ROOM | <input type="checkbox"/> KITCHEN |
| <input type="checkbox"/> LIVING ROOM4 | <input type="checkbox"/> NOOK OFFICE/STUDY | <input type="checkbox"/> HOME THEATRE/MEDIA ROOM |
| <input type="checkbox"/> DINING | <input type="checkbox"/> MASTER BEDROOM | <input type="checkbox"/> CLASSROOMS |
| <input type="checkbox"/> LAUNDRY AREA | <input type="checkbox"/> GUEST ROOM | <input type="checkbox"/> OFFICE SPACE |
| <input type="checkbox"/> BATHROOMS | <input type="checkbox"/> KID'S BEDROOM | <input type="checkbox"/> STAIRCASE AREA |
| <input type="checkbox"/> GYM | <input type="checkbox"/> RECEPTION | <input type="checkbox"/> OTHERS |

MAINTENANCE

Would you require The Lady Painter to maintain your walls?

YES NO

If YES, how often? _____

WHAT IS YOUR BUDGET?

- LOW BUDGET (₦0 – ₦500,000)
 MID BUDGET (₦501,000 – ₦1,000,000)
 HIGH BUDGET (₦ 1,000,000 and above)

Please note that the figures above are liable to change (more or less) with regards to your choice in **TYPE OF PROPERTY** and **SIZE/NUMBER OF SPACES** earlier filled in Page 1 of this form as the case may be.

WOULD YOU REQUIRE A 3D VISUAL OF THE WALL DESIGN?

YES NO

PAYMENT PLAN

OUTRIGHT MONTHLY INSTALLMENT (3 MONTHS)

ADDITIONAL INFORMATION

On agreement and negotiation, the costing will be relevant to the budget, but if there is delay (more than 20 days) in commencement of project as a result of client's delay, there will be review of initial material and labour costing before commencement.

I AGREE I DISAGREE

TERMS AND CONDITIONS

1. **ACCESS TO THE JOB SITE:** Customer agrees and understands that access to the jobsite must be provided between 8 a.m. and 6 p.m., Monday through Saturday, for the duration of this job. If at any time access is not available to the contractor for any reason, the customer agrees to reimburse The Lady Painter for expenses incurred for travel and lost time at the rate of N4000 per day.
2. The Lady Painter applies 2 coats of paint on all surfaces and primer where necessary unless otherwise indicated. Additional coats may require additional costs.
3. The Lady Painter will advise clients to use Dulux, Berger or Sherwin Williams but client may also choose to use any paint manufacturer affordable and preferred by the client.
4. Colours **MUST** be chosen at least 2 days prior to the start date. An additional cost will be charged for color changes made after work begins.
5. **PLEASE NOTE:** Some accent colors are inherently less opaque and may require more than two coats to achieve a satisfactory and uniform appearance. Therefore, using these colors may result in additional costs. If these colors are selected, customers will be notified before work begins in that area.
6. The Lady Painter will commence work upon 70% down-payment of the deposit as required in the contract. Payment in full is required immediately upon completion of services. The customer must be there upon completion of work. If unable to be there, the customer must leave a cheque for the full amount. If the customer claims there is any defect in service, said customer is to give written notice of such. However, the customer may not withhold more than 10% of the total price as put forth in the contract. Upon completion of the requested corrections, account must be immediately paid in full. The customer must be there upon completion of the requested corrections in order to make a final inspection. If unable to be there, the customer must leave a cheque for the balance due.
7. For any breach of warranty or defect in the labor or materials supplied or damages caused by The Lady Painter, The Lady Painter is not liable for more than the total amount of money paid to date to The Lady Painter by the customer. The Lady Painter shall not be liable for any special or consequential compensation in excess of actual damages (punitive damages) resulting from any breach of contract or caused by any work by The Lady Painter.
8. If The Lady Painter has not commenced or is unable to commence work for the customer, The Lady Painter may terminate this contract at any time.
9. **EXTERIOR WORK WARRANTY:** The Lady Painter does not warranty in any way the surface being painted or wallpapered, and is not responsible for a surface to which paint or wallpaper will not adhere after completion of the paint job. The Lady Painter will repaint any peeling area with maintenance fee charged the customer. The Lady Painter does not guarantee that the new paint will match the existing paint, as paint changes in color and sheen with time.
10. **INTERIOR WORK WARRANTY:** The Lady Painter does not warranty in any way the surface being painted or wallpapered, and is not responsible for a surface that paint, wallpaper or drywall compounds will not adhere to, cracks and nail pops that reappear, or any surface that causes the paint to not perform according to its normal characteristics after completion of the paint job.
11. Customer will assume responsibility to remove from any and all work areas, all household and personal items (with the exception of large furniture such as sofas and beds), and store those items away from the work area during the duration of the job. The Lady Painter will not be held liable for damage to any items not removed from the work area. Any and all items remaining in the work area will be moved by The Lady Painter, and the customer agrees to pay The Lady Painter a charge of N2000 for moving these items in all the spaces. The Lady Painter will move large furniture at no cost to the owner (unless specified otherwise). The Lady Painter promises to handle all items with care but will not be held liable for any damage caused by moving any items. The Lady Painter shall only be 80% liable for any damage caused by The Lady Painter on immovable items only.

12. Due to insurance regulations and safety procedures, the customer, other contractors, workers, children, pets, and individuals will not enter the work area unless agreed upon by both The Lady Painter and the customer. If other contractors, workers, children, pets, or individuals are to be present during the duration of the scope of work, the customer shall not schedule or permit such activities that will interfere with or prevent the timely and successful completion of the work. The Lady Painter shall not be held liable for any damage caused to her work by anyone other than The Lady Painter and her employees. The customer agrees to compensate The Lady Painter at the rate of N3000 per space to correct all such damage.

13. **PAYMENT:** a) Make cheques payable to Olympas Home Studio Ltd or transfer to 0079700569/Olympas Home Studio, Diamond Bank Plc with Customer's name in narration. b) Payment for 3D Visual must be made before the 3D work commences.

14. **ADDITIONAL:** Your signature is evidence that you have read and accepted all terms and conditions of this service request (front and back). This document contains the entire agreement of the parties in regards to this particular service, and shall not be altered or amended, except by written agreement signed by both parties. If payment is not made when due, 2% interest per month will be added to the balance due (for both outright and installment payments).

15. **PROMOTION/ADVERTISING:** The customer authorizes The Lady Painter to display a sign for the duration of the job, and to use photographs taken at the jobsite for display, promotion, and advertising, without compensation to the customer. This section will be void if not allowed by covenants or restrictions.

16. **INSPECTION OF COMPLETED WORK:** Upon substantial completion of work, the customer agrees to conduct an inspection of the work with The Lady Painter. All defects and uncompleted items should be noted at this time. The inspection must occur under normal lighting conditions, without magnification, and from a normal viewing position, in accordance with the industry standards.

17. **DISCLAIMER NOTICE:** Work to be done as specified, in a professional manner, to normally accepted industry standards. The Lady Painter is not responsible for acts of God, unavailable materials, work stoppages, riots, mischief, or thefts; which are outside of the contractor's control. Mould/fungus is a naturally occurring organism that we as contractors have no control over; the contractor will not be liable for recurrence/growth of any form or type of Mould/Fungi but to the extent as provided in clause 9 and 10, will repaint the peeling areas only at a maintenance fee.

CLIENT SIGNATURE

DATE

CONTRACTOR SIGNATURE

DATE